• **May and summer contracts:** if you are leading a May term trip, teaching an on-campus May term course, or teaching a graduate course this summer, you should have already received your contract (DocuSign). Those of you teaching an undergraduate course this summer should see your contracts by the end of the third week in May.

• **NW visit:** Thank you to those of you who were involved in meetings with the NW reviewers on our 3rd yr accreditation visit. I’ll share outcomes of the report once it comes back.

• **Class of 2016 favorite professors:** Congratulations to Han Kim, Kim Zarkin, Shamby Polychronis, and Rob Patterson as class of 2016 favorite professors of the year.

• **Forum-voted best of (professors):** Congratulations to Ru Wood, Cliff Hurst, Rob Nicholes, and Peggy Cain as Forum-voted best of (professors) of 2016.

• **Summer reading group:** Starting on Thurs 6/9 at noon (location TBD), we will begin a weekly lunch time summer reading group. We will begin with Karnell Black and Christie Fox facilitating discussions from "Student Engagement in Higher Education: Theoretical Perspectives and Practical Approaches for Diverse Populations" (2015), Edited by Stephen Quaye and Shaun Harper. Tam, thank you for bringing this to our attention. If you would like to be part of this group, please let me know by Mon 5/16 so we can get books ordered.

• **Global learning and engaging the world:** We will kick-off the conversation regarding Global Learning and Engaging the World the week of June 13 with professional development workshops with a leader in campus internationalization, Stephanie Doscher. Faculty and staff are invited to attend any – or all – of these workshops. Contact Jennifer Ritter or Sara Demko with questions or to RSVP.

  • **Defining global learning, June 13, 9:00-1:00:** Global Learning opportunities occur in all 3 options for Engaging the World. The focus of this workshop is developing a common language with which to discuss global learning and global learning course design. Workshop Leader: Stephanie Doscher.

  • **Designing engaging the world courses, June 14, 9:00-1:00:** Global Learning outcomes are a required aspect in the Engaging the World courses, as well as the May Term Study Experiences (MTSE). This workshop focus includes the following: essential questions, complex problems, and emergent issues that serve as the backbone for global learning; developing course-specific global learning outcomes; and developing assessments, teaching strategies, and content that address course-specific global learning outcomes. Workshop Leader: Stephanie Doscher.

  • **MTSE proposals: logistics, June 15, 1:00-2:00:** Are you interested in creating a May Term Study Experience (MTSE) but don’t know where to start? Then this session is for you! Sara Demko will provide an overview of the process of turning your concept into reality. Topics include choosing a location, managing risk, creating an academically rigorous syllabus and itinerary, and developing a budget. Workshop Leader: Sara Demko.

  • **Study abroad: curriculum integration, June 15, 2:15-3:15:** The most successful study abroad program are closely integrated into the academic program of the home campus. Come to this session to learn how ten Westminster faculty vetted and selected study abroad options to recommend for students in their majors. We will show you the study abroad advising handouts they created and discuss how you can participate in this cohort next year. Workshop Leader: Sara Demko.

  • **Engaging the world: course peer review, June 15, 1:00-3:15:** This peer review is intended for faculty who have proposed courses for Engaging the World or who plan to propose a course. We will review drafts of any of the following: proposals, syllabi, or course assignments. Workshop Leader: Jennifer Ritter.

• **WCore courses:** deadlines if you are considering a new course for WCore for 2017-2018:
  o May 6 – Proposals to WCore if you want feedback
  o August 26 – Final proposal due to WCore
  o September 9 – WCore review is complete
  o Mid-September – Courses are moved to school curriculum committees
  o Mid-October – Course are moved to college curriculum committee
• Proposal links:
  o Science and Mathematics
  o Social & Behavioral Sciences
  o Humanities and Fine Arts