EXPLORING & DECLARING A MAJOR

EXPLORING

○ Your first and second year in college is a great time to explore majors and careers. Most of us explore by talking to other people, including faculty, staff, and sometimes alumni in fields we are thinking about. We also take classes that sound ‘interesting’ to us. One underutilized resource is the Career Resource Center. The Career Resource Center offers individual counseling and assessment to assist with major exploration, planning and decision-making. Call or stop by Shaw 101 for more information. And watch for announcements in the Career News in the Loo and Career Center Newsletter about upcoming major exploration events.

DECLARING

You can complete the paperwork to declare your major at any time but it must be completed by the beginning of your Junior year (60 + credit hours). Also you can change your major/minor any time after you declare (up to turning in graduation paperwork 😊). You just have to complete the process for the new major.

- PAPERWORK:
  ○ From home:
    ▪ Print a copy of the ‘Major Declaration Form’. Can be found under “Declaring a Major” on the Registrar’s webpage.
    ▪ Using WebAdvisor, print a degree audit for each major and/or minor you wish to declare. Honors Students must also have a degree audit for either Honors Liberal Education or the Honors Degree program.
  ○ On-Campus stop by the Registrar’s Office or START Center:
    ▪ Pick up a “Major Declaration form.
    ▪ Request a degree audit for each major and/or minor you wish to declare. Honors Students must also have a degree audit for either Honors Liberal Education or the Honors Degree program.

- FINDING A FACULTY ADVISOR
  ○ If you know the faculty member you would like to work with, make an appointment to meet with him/her.
  ○ If you are not sure which faculty member(s) to approach, talk to the administrative staff in the appropriate school’s office (Arts and Sciences, Gore School of Business, or Nursing). Then make an appointment to meet with the faculty member(s).

- MEETING WITH FACULTY ADVISOR
  ○ During the meeting review your major or minor requirements and Liberal Education requirements with your faculty advisor(s) and have him or her sign the Major Declaration Form and the degree audit(s).

- COMPLETING THE PROCESS
  ○ Return both of these form to the appropriate school’s office (Arts and Sciences, Gore School of Business, or Nursing).

up-dated Sept 2015